**Clock Tower Reparation & Restoration Committee**

**17th June 2025**

**Council Chamber**

**6.30pm - 8.30pm**

**DRAFT Minutes**

**Attendees: Cllrs. Penny, Dix and Fullerton, & Laura-Jade Schroeder (Town Clerk)**

**It was agreed that Cllr Penny would take the Chair in Cllr Beard’s absence**

1. **There were apologies from Cllrs M Beard and P Kay**
2. **There were no declarations of interest**
3. **There were no dispensation requests**
4. **The minutes of 20th May 2025 were proposed (NP), seconded (RD) and unanimously agreed.**

**Cllr. Penny signed a copy of the minutes, as a true record.**

1. **There were no matters arising**
2. **There were no members of the public present**
3. **To agree wording for EOI submission**

We will go for maximum £350k and put our 20% matched funding from CTC reserves to it. EOI to be for Phase 1a and 1b and add some of Phase 2 to application – Oliver to guide which parts of Phase 2 are most appropriate to add. Listing number 1299283.

The EOI was reviewed and a few tweaks were made. LJS and MB to work together next week to submit.

1. **To review budget plan phased approach for AHF Grant**

The plan was reviewed. CTC would like to note the thanks for Oliver’s work.

1. **To receive update on asbestos pipe removal**

The asbestos pipe has been removed and replaced with a plastic pipe.

Neal and Cyril to look at the pipe potentially having a blockage – unsure if this is the case as the pipe is very new.

1. **To agree actions re: Buddleia**

Ask Kilmaha how to kill the buddleia, could they do it, and what price? Can Christmas lights members use a cherry picker if needed?

**Meeting ended 19:16pm**